



ARAVO 供应商快速指南

如何完成非供应商发起的更新调查

本指南适用于将填写调查以完成宝洁员工提出的更新请求的 Aravo 主要联系人

第 1 步: 使用提供的用户名和密码登录 Aravo (<https://pg.aravo.com/aems/login.do>)。如果需要指导，您可以按照这些说明重置登录信息 (https://pgsupplier.com/setup_and-update-profile)。

ARAVO P&G Supplier Information Center

Login

Welcome To P&G's Supplier Information Center.

We hereby confirm that the data we are about to provide or change is truthful and correct and, in case a change occurs, the Procter & Gamble buyer will be notified in advance. If the information is not valid or accurate, Procter & Gamble is not responsible if a payment is delayed, not credited, or credited to an incorrect account as specified.

Note: To preserve data integrity in P&G vendor masterdata, only Registered ARAVO primary contacts can access and update vendor accounts.

I agree with the statement above.

Username:

Password:

Login

Deutsch (Deutschland) · English (United Kingdom) · English (United States) · Tiếng Việt (Việt Nam) · Türkçe (Türkiye) · español (España) · français (France) · italiano (Italia) · português (Brasil) · русский (Россия) · 中文 (中国) · 日本語 (日本)

[Need help accessing your account?](#)



Need Help?

第 2 步: 点击“VMD 更新外部”

Welcome, Tanzania Test 02

Your last login was Wed Sep 22 08:14:45 CDT 2021

Welcome to P&G's Third Party Portal

You now have access to:

- Respond to surveys initiated by P&G (**check your Tasks below**)
- Proactively update your own data at any time as per your company needs
- Manage your login ID and password

For any changes in primary contact email/name, please raise a primary contact info update request in the actions tab below. If no action tab is available, Supplier Profile Update is already in progress for one of the request. Please check the Tasks tab to see if the process is pending your action. Otherwise, kindly wait for it to be completed before you can initiate another request from the home page with the available request forms.

Do you need help? [Click here for live support.](#)

Tasks

Overdue: 0 | High Priority: 0 | Normal Priority: 1 | Low Priority: 0

1 Task FILTER: All

	Priority	Start Date	Due Date
VMD Update External v6	Normal	Sep 22, 2021	Sep 29, 2021

Contact Information

Tanzania Test 02
Tanzania Test

EMAIL: sdmc.aravotest@gmail.com

[Support Contacts](#)

发行日期: 2018 年 3 月
最后更新日期: 2021 年 8 月

创建人: Rona Mae Resare
更新人: Rommel Tan

审核人: 供应商数据管理协作



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第 3 步： 检查所有一般数据（例如姓名、地址、电话）是否更新至最新状态。请务必填写所有标记有（*）的必填字段

Your Company Information

Full Company Legal or Registered Name*

Can you confirm that you are not a P&G Employee?* Yes No

Country/Territory of Registration

House Number (complement, number, walk, building number, other information)*

House Number is a required field. If unknown, please enter "0".

Address Line 1*

Address Line 2

City*

District (County)*

Region / State / Province

Postal Code*

第 4 步： 如有需要，进行更改并点击“下一步”。

code + number)*

Additional telephone number (country code + area code + number) Extension

Fax number (country code + area code + number) Extension

Area Code + Fax 2 Extension

Website (if you have one)

Next >



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第 5 步: 检查电子邮件地址是否仍然有效。否则，请提供最新的电子邮件地址联系人，然后点击“下一步”

PROCTER & GAMBLE (STAGING) THIRD PARTY PORTAL

My Account | Administration | Logout

Home | Tasks | Profile

Third Party Portal > Tasks > Current Task

Email Contacts

< Back | Next >

*Required Field

You may provide up to 20 email contacts as needed for different notifications on this page. Once you completed the first 5 you will see the option to add more.

Email address*	torm.pg.tester@g...	Notify this contact for*	Invoices paid (Remittance)
Email address		Notify this contact for	Select Some ...
Email address		Notify this contact for	Select Some ...
Email address		Notify this contact for	Select Some ...
Email address		Notify this contact for	Select Some ...

< Back | Next >

Procter & Gamble (Staging) Third Party Portal for Rose Store | Help

第 6 步: 检查税务详细信息是否仍然有效且更新至最新状态，并确保附上不可修改格式的税务文件，然后点击“下一步”

PROCTER & GAMBLE (STAGING) THIRD PARTY PORTAL

My Account | Administration | Logout

Home | Tasks | Profile

Third Party Portal > Tasks > Current Task

Tax Information

< Back | Next >

*Required Field

You are receiving this survey back to review and update your Tax and Withholding information.

Please review or update your information based on these instructions. testing

TAX IDENTIFICATION NUMBER (TIN)

Select your type of tax identification number*	Individual
Please supply your Social Security Number (SSN)*	000-00-0000
Type of Income*	02 Royalties
Veterans Information*	None
Supplier Diversity Indicator*	XXS - Publicly traded, 500 employees ...

Upload your W-9 Form*

Doc1-11.pdf 02/05/2018 at 12:53:21 PM CST

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如何完成非供应商发起的更新调查

第 7 步: 检查所有银行详细信息是否仍然有效且更新至最新状态。如果旧的银行账户将被删除并替换为新的账户，请在操作按钮中选择“删除”

The screenshot shows the 'Payment Information' form in a web application. The left sidebar contains navigation links: Company Information, Email Contacts, Tax Information, Withholding Information, and Payment Information (selected). The main content area is titled 'Payment Information' and includes a 'Required Field' section with instructions. Below this is a 'Banking Information' section with a 'Filter Results' field and a table listing 'Island Bank'. An 'Add a new Banking Information' button is visible below the table. The 'Actions' menu for the 'Island Bank' entry is highlighted with a yellow box, showing 'Edit' and 'Delete' options.

第 8 步: 如要添加新的银行账户，请点击““添加新的银行信息””。输入新的银行详细信息，然后点击“下一步”

This screenshot is similar to the previous one, showing the 'Payment Information' form. In this view, the 'Add a new Banking Information' button is highlighted with a yellow box. Additionally, the 'Back' and 'Next' buttons at the bottom of the form are also highlighted with a yellow box.



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第 9 步：点击“保存并发送更新”按钮

PROCTER & GAMBLE (STAGING) THIRD PARTY PORTAL

Home Tasks Profile

Third Party Portal > Tasks > Current Task

Review & Submit

Please review the information you have provided. If you would like to make a change to the information you have provided, please click on the 'Back' button or use the links in the menu on the left side of this page to go directly to the page that needs to be modified. If you are satisfied with the information you have provided, please click on the 'Save & Send Updates' button to submit your information.

Back Save & Send Updates

Click on a page title below to expand a section, or click the + to expand all sections.

- Company Information
- Email Contacts
- Tax Information
- Home Country Withholding Information
- Payment Information

Back Save & Send Updates

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需要帮助？您可以通过 <https://pg.aravo.com/> 与我们联系

Need Help?